



The Sherwood Psychotherapy Training Institute
DBS01 Criminal Conviction Declaration

4. Please give information regarding the context at the time of the offence:

5. Please give information regarding the lessons that have been learnt as a result:

Please sign declaration below.

Note:

1. Applicants are advised under the provision of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) and the Police Act 1997 that a person should declare all convictions (that are not protected) where working with vulnerable adults or children.
2. Disclosure of a criminal record does not automatically debar applicants from consideration. The offence will only be taken into account if it is considered to be one that would make the applicant unsuitable for the type of training for which they have applied.
3. The information provided will be treated as strictly confidential and will be considered only in relation to this application for training.
4. Applicants to our MSc and BSc Psychotherapy and Counselling programmes are advised that they will be required to make a full disclosure during the application and interview process **and** that SPTI will require them to undertake an enhanced adult DBS check if offered a place.
5. The responsibility to disclose a criminal record rests with the applicant. Applicants who fail to disclose a conviction and whose subsequent DBS certificate reveals undisclosed convictions, cautions, reprimands and/or warnings (which are not protected) may have their offer withdrawn, or their registration terminated.
6. Further information regarding the DBS requirements and process can be found at:
http://spti.net/Downloads/documents/DBS_Policy_Monitoring_Criminal%20Records_Applicants_2019_V3.pdf

Declaration

By signing below you are declaring that all the information you have provided in the completion of this application form is correct.

Name:

Programme Title:

Signed:

Date:

Upon completion of this form:

This written statement must be returned to SPTI within 3 working days in a sealed envelope, marked 'confidential'. Send to: Head of Training for consideration by the CRRP, SPTI, Thiskney House, 2 St James's Terrace, Nottingham, NG1 6FW.